# Wavte Travel Managem

# **1**Business Details

Trading Name:

Trading Address:

Postcode:

Company Telephone:

Registered office if different from above:

#### Postcode:

**Registered Number:** 

(Limited Companies, PLCs and Registered Charities only)

Partnership Sole Trader Ltd. Co. / Plc

Other (give details):

Profession / Trade:

Year Est:

No. of Employees:

Contact Name\*:

Email:

#### Position:

\*This should be the name of a person authorised to make payments, and to whom all accounts correspondence will be sent.

# **2**Purchasing Details

Current annual travel spend (approx):

Contact Name/s\*:

\*This should be the names of a persons authorised to make travel bookings for your company.

Are order numbers quoted at time of booking?

# **Banking Details**

Name of Bank:		
Address:		
Postcode:		
Sort Code:		
Account Number:		
Time with present bank:	Vears	

# Terms and Conditions

1. Our payment terms require settlement of all invoices by the 15th of the month following date of issue.

2. Travel and related services ordered by authorised persons remain the responsibility of the company.

3. Wayte Travel are authorised to seek credit references.

# **Application Form For Credit Account**

#### **4**Credit Reference

**Company Name:** Address:

Postcode: **Contact Name:** 

# 5 Payment Methods

Direct Debit

#### 6Comments

Any other information or comments:

# 7 Declaration

Yes 🗌

No 🗌

By signing this application, you declare that the information provided by you is correct, and that you will adhere to our payment terms and conditions set out below.

Signature:	
Name:	
Position:	
Company:	
Date:	

# 8 Returning the Form

Please return the completed form to:

Gary Smith **Company Secretary** 3-5 Glebe Street, Stoke-on-Trent Staffordshire ST4 1HS

Email: gary.smith@waytetravel.co.uk